

## OVERNIGHT FIELD TRIP REQUEST FORM

This form must be completed AND approved at both the Education Committee Meeting AND the Regular School Board Meeting PRIOR TO the date of the trip. Contact the Assistant Superintendent's Office to verify meeting dates.

### INSTRUCTIONS:

1. Originator - Complete by typing directly on form. Print form. Forward to Building Principal for approval.
2. Building Principal - Approve and forward to the Assistant Superintendent's Office for approval and inclusion on the Education Committee and School Board Meeting agendas.
3. Once Request has been approved at the School Board Meeting, a copy will be returned to the Originator.

Requested by: Mr Jeff Noll  
Group: PIUM ROBOTICS TEAM School: Sr High  
Destination: Bots I & NATIONAL competitions CLEVELAND OHIO  
Purpose: To compete in the Bots I & National championship  
using student engineering and build battle bots  
Adult Supervisors/Sponsors: Mr Noll Mr. Duerflinger  
Person(s) Responsible for Activity: Mr Noll

Departure Date: May 16 Time: 8:00 am  
Return Date: May 17 Time: 8:00 pm

Number of Students Participating: 8  
Number of Students NOT Participating: 4  
Number of Days Absent from School: 1  
Have any of the participating students been on other approved trips throughout the year?

All 8 have attended Bots I & regional competition  
@ WCCC Youngwood PA.

Cost of Trip (Per Person): \$25  
Student's Actual Cost: \$52  
How will money be raised to pay for the trip:

Some is in Robotics Budget / others from fundraising

Please give a full explanation of the type of insurance coverage the student will have while participating in this activity. If there is no provision for insurance, all students participating must have their parent/guardian sign an insurance waiver form.

All students will have parent/guardian sign waiver

Method of Travel & Name of Commercial Agency:

Parent's Auto

Housing (Reservation, Address, Dates):

Crowne Plaza Cleveland Airport 440-243-4040  
7230 Engle Rd Middleburg Hts OH 44130

R. Kowalski  
Principal's Signature

4/7/14  
Date

Date approved by Education Committee: \_\_\_\_\_  
Date approved by School Board: \_\_\_\_\_